

**Genesis LHRC Meeting**  
May 1, 2007 (draft minutes)

Present: Reginald Daye, Regional Advocate

Committee: Lisa Thatcher, Chairperson  
Carol Kidd, Committee Member  
Patrick Shunkwiler, Committee Member  
Jeanette Ralph, Committee Member

Participants: Francis Bruce, Alpha Community Services  
Charlie Anderson, Eggleston Services  
Julia Tolly, Individuals First, Inc.  
Tommy Neeson, Individuals First, Inc.  
Gayle Hardy-Boyd, Just People, Inc.  
Jeff Barney, Just People, Inc.  
Cary Lomax, Community Direct Services  
Walt Stone, Cornerstone Service Intervention Systems, LLC  
Georgina Simmons, Hope, Unity, and Freedom, LLC  
Robert Edmonson, Reliable Community Care  
Yvonne Edmonson, Reliable Community Care

Absent: Brenda Hogg, Committee Member  
Arva Davidson, Committee Member

The meeting was called to order at approximately 9:05am by Lisa Thatcher. Committee members and affiliates introduced themselves. The meeting opened as a sub-committee as several committee members had not yet arrived. The meeting minutes of February 13<sup>th</sup> were not reviewed at this time as a quorum was not present to approve them.

**Advocate Remarks**

Mr. Daye announced that the State Volunteer luncheon was held in March and the State LHRC had recommended that each LHRC receive an award to recognize their work as volunteers. Mr. Daye presented the award to Ms. Thatcher and the other Genesis LHRC committee members.

Mr. Daye reminded the members that the Human Rights conference is scheduled for September 7, 2007 with a welcome reception scheduled for September 6<sup>th</sup> from 7-9 p.m. The location of the conference is not yet finalized as the hotel location is still up for bid. Mr. Daye stated that more information will be forthcoming.

The State LHRC has reviewed the changes in the Human Rights regulations and will vote on the changes at their next meeting. The regulations will then go to the Governor for approval.

There continues to be one vacancy on the committee for a consumer representative (someone who has received MHMRSA services within the past 5 years). Mr. Daye stated that the vacancy

has been open for over a year and stressed the importance in filling the vacancy to have a full committee.

**At this time, an additional committee member arrived, a quorum was established.**

### **Old Business**

Hope, Unity and Freedom passed out copies of the Rules of Conduct for review by the committee. Several changes were requested after review by the committee. Changes were requested for rules 4, 8, 10 and 12. **A motion was made by Ms. Kidd to accept the Rules of Conduct with the changes to rules 4, 8, 10 and 12 ; seconded by Mr. Shunkwiler. All members in favor, the motion passed.**

The committee requested that the Behavior Management Plan be submitted for review.

Cornerstone Service Intervention Systems passed out copies of their revised Rules of Conduct. **A motion was made by Ms. Kidd to accept the revised Rules of Conduct; seconded by Mr. Shunkwiler. All members in favor, the motion passed.**

A request was made to add the use of TOVA back into the Behavior Management Plan.

Reliable Community Care – changes to the Rules of Conduct were reviewed by the committee. A request was made to change the last sentence to reflect that the individuals was “asked to sign” the Rules of Conduct rather than state they are “required to sign”. Mr. Daye reminded affiliates that individuals cannot be required to sign and suggested it be noted in the file if the individual refuses. **A motion was made by Ms. Ralph to accept the Rules of Conduct with the removal of the phrase “required to sign” and replaced with “asked to sign”; Mr. Shunkwiler seconded the motion. All members in favor, the motion passed.**

### **Program Updates**

Alpha Community Services stated that they have received their licensing for their second home. The second home currently has 3 individuals living there. Alpha reported that there were no restraints, no deaths or suicides, and no complaints or allegations. Alpha Community Services is requesting permanent affiliation for their second site as it is now licensed. **Mr. Shunkwiler made a motion to grant Alpha permanent affiliation for their new site; Ms. Kidd seconded the motion. All members were in favor, the motion passed.**

Community Direct Services stated that they currently providing in home services to 17 individuals and 3 in respite services. A question was asked to whether the two new services Community Direct is starting, personal assistance and companionship, need to be affiliated with the LHRC. At this time, no definite answer had been received from the Office of Licensing. Mr. Daye suggested that the question be put in writing to the Office of Licensing as to whether the services are licensed by that office. A committee member stated the Community Direct should contact the Department of Social Services, as they govern these types of services. A determination was made that no affiliation with the LHRC was needed. Community Direct reported no restraints, complaints or allegations. There have been no deaths or suicides.

Cornerstone Service Intervention Systems reported a licensure visit 2 weeks ago and have just received their license. They are not currently serving any clients at this time. A request was made to continue 90-day temporary affiliation as they have not paid the affiliation dues. **A motion was made by Ms Ralph to grant a 90-day temporary affiliation, seconded by Mr. Shunkwiler. All in favor, the motion was passed.**

Eggleston Services stated that there were no requests of the committee and no suicides. There was one death and 3 incidents that need to be discussed in closed session. They have broken ground on a new 5 bed home on the Sarah Bonwell Hudgins campus and will request temporary affiliation at the next meeting. Eggleston Services is currently serving 204 consumers.

Hope, Unity and Freedom had not yet opened and are requesting a continued 90-day temporary affiliation. They have paid the affiliation dues as of May 1<sup>st</sup>. **A motion was made by Ms. Kidd to grant 90-day temporary affiliation to Hope, Unity and Freedom; seconded by Ms. Ralph. All in favor, the motion passed.**

Individuals First stated they had no program updates, no licensure visits, and no incidents of restraints, no complaints/allegations of abuse; and no deaths or suicides. They are currently serving 12 clients, 4 in each group home. Individuals First has now sent their restraint/seclusion report.

Just People stated that they had a licensure visit on March 12<sup>th</sup>. They have had no death or suicides and 5 incidents that need to be discussed in closed session. The restraint/seclusion report has been sent. JPI is requesting a temporary affiliation for Corkwood II as it is not yet licensed. **Ms. Ralph made a motion to grant a 90-day temporary affiliation for Just People's Corkwood II group home; Ms. Kidd seconded the motion. All in favor, the motion passed.**

Reliable Community Care reported that their license is pending at this time. They are waiting in a review from DMHMRSAS in Richmond. They are requesting another 90-day temporary affiliation. **A motion was made by Mr. Shunkwiler to grant a 90-day temporary affiliation to Reliable Community Care; seconded by Ms. Ralph. All in favor, the motion passed.**

As Spectrum Services had no representative at the meeting to make a request regarding affiliation, their 90-day affiliation has expired.

Liberty Family Services and Pleasant Vue have no representatives to the meeting. After discussion, the committee determined that their affiliations would be dropped to a 90-day temporary affiliation. They will be able to request permanent affiliation at the next meeting with an explanation for their absence. **A motion was made by Ms Ralph to drop Liberty Family Services and Pleasant Vue to 90-day temporary affiliation; seconded by Mr. Shunkwiler. All in favor, the motion passed.**

A representative from Pleasant Vue arrived and addressed the committee members and the affiliation was restored to permanent affiliation.

Volunteers for administrative support for the committee were requested. No volunteers were recruited. Mr. Daye explained the importance of providing administrative support to the committee as all licensed programs are impacted if the support is not provided. It was determined that the affiliates will rotate the duties yearly beginning alphabetically. Alpha Community Services stated that they were not able to fulfill their duties at this time, Community Direct Services stated they would take over administrative support.

**A motion was made by Mr. Shunkwiler for the affiliates to rotate administrative support duties yearly with Community Direct Services taking over duties; seconded by Ms Kidd. All in favor, the motion passed.**

A treasurer's report will be added to the agenda.

The minutes from the February 13, 2007 meeting were reviewed as a quorum was present. They were reviewed and accepted. **A motion was made to accept the minutes as written. All in favor, the motion passed.**

**A motion was made to move to a closed session. No further discussion, all were in favor.**

The committee moved into closed session to discuss issues/matters exempt from public disclosure as stated in Section 2.2-3711.A4 of the Code of Virginia, to review client restraints, incident reports, and abuse and/or complaint investigations of Eggleston Services and Just People, Inc. A motion was made and passed to come out of closed session, each member certified that the only things discussed while in closed session were patient-related issues and incidents that occurred at Eggleston Services and Just People, Inc.

**The board members had no recommendations for Eggleston Services or Just People, Inc.**

Meeting adjourned at approximately 10:45 a.m...

Respectfully Submitted,

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Julia Tolly  
May 2, 2007